

Madison County Citizens for Responsible Growth
Bylaws

ARTICLE 1 – NAME

The name of the organization shall be **Madison County Citizens for Responsible Growth**.

ARTICLE 2 – PURPOSE

The organization is a group of citizens united to provide effective citizen participation and advocacy for planning and development, and all matters affecting the quality of life, livability, and environment of Madison County, Georgia.

ARTICLE 3 – MEMBERSHIP

A. The organization is open to all individuals who reside in, own property, or operate a business within the boundaries of Madison County, Georgia.

B. An individual joins the organization by completing an application in person, by mail, or through the organization's website. The application shall contain the individual's name, home address or local business address, email address, and telephone contact number. Applicants will receive a membership voting card at his/her address after the application is accepted. The membership voting card may not be duplicated.

C. Membership dues are five dollars (\$5.00) annually, but members may voluntarily contribute to the organization to defray member and meeting expenses.

ARTICLE 4 – VOTING

A. Each member of the organization is entitled to one vote. When voting in person, the member must display his/her voting card. When voting otherwise, the member must provide his/her assigned membership number.

B. For general membership meetings, a quorum for voting shall be those members in attendance at a scheduled meeting where a vote is taken. At the option of the Chair, a vote may be postponed. At the option of the Chair, a vote may be by secret ballot.

C. If a member has a direct conflict of interest regarding a proposed vote, he/she must disclose such interest prior to voting. This information must be made a part of the record.

D. If more than twenty-five percent of those present and voting at a general meeting have a minority position, this information shall be made a part of the record.

ARTICLE 5 – MEETINGS

A. General membership meetings shall be held at a date, time, and location established by the Executive Committee.

B. A General membership meeting shall be held yearly for the purpose of elections of the organization's leadership.

C. The Executive Committee shall meet monthly and at other times as needed.

D. Special meetings may be called by the Chair, or Co-Chairs. The notice of the meeting must contain its purpose and an agenda.

E. Meeting notices for General, Executive Committee, and Special meetings shall be sent to all members by the Secretary, with a minimum of one week's notice. Any interested member may attend and observe Executive Committee meetings.

F. Written minutes are required for all meetings of the organization. Minutes shall be posted on the organization's website within three weeks of each meeting. Minutes must include the number of members present, all proposals, resolutions, and motions, vote results and their disposition, and a summary of discussion.

ARTICLE 6 – OFFICERS

A. Officers for the organization shall be a Chair, or Co-Chairs, a Secretary, and a Treasurer. The term of office for Officers shall be one year.

B. The Chair, or Co-Chairs, shall preside at the General membership and Executive Committee meetings, and at any Special meetings. The Chair, or Co-Chairs, shall be responsible for following meeting agendas, and may act as official representatives for the organization.

C. The Secretary shall record and transcribe the minutes of all General, Executive Committee, and Special meetings, and assure that they are posted to the organization's website. The Secretary shall maintain an updated membership list and send notices of meetings as required. At the completion of the term of office, the Secretary shall transfer all agendas, minutes, correspondence, and current bylaws to the successor.

D. The Treasurer shall maintain accurate accounts of money received and expended on behalf of the organization, including donations, bank statements, grants, or any other funds received. The Treasurer shall give a report at each General and Executive Committee meeting. At the completion of term of office, the Treasurer shall transfer all financial records and monies to the successor.

ARTICLE 7 – EXECUTIVE COMMITTEE

A. The affairs of the organization between meetings shall be the responsibility of the Executive Committee. The Executive Committee shall execute the organization's policies, set meeting agendas, and commit and expend the organization's funds. Decisions made by the Executive Committee for the organization must be reported to all members at the next General meeting.

B. The Executive Committee membership shall consist of the Officers and not more than twelve at-large members elected by the membership.

C. A quorum of the Executive Committee for decisions on behalf of the organization shall be one-half of the full Committee. The Executive Committee may, at its discretion, meet other than in-person.

ARTICLE 8 – ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE

A. At the organization's initial General membership meeting, the names of interim Officers shall be submitted to the membership for approval for a one-year term of office. Thereafter, Officers for the organization shall be nominated and presented to the membership for a vote by the At-Large members of the Executive Committee at the annual General membership meeting.

B. At the organization's initial General membership meeting, the names of up to twelve At-Large Executive Committee candidates shall be nominated and presented by the interim Officers to the membership for approval. One-third of those presented will be for a term of one year, one-third for a term of two years, and one-third for a term of three years. Thereafter, a Nominating Committee, appointed by the Executive Committee, shall submit the names of candidates to fill vacancies for At-Large Executive Committee members to the membership for a vote at the annual General membership meeting.

C. At-Large Executive Committee members shall serve a term of office of three years.

D. No member of the Executive Committee shall serve on the Committee while holding public office. No appointed public official may serve on the Committee if in the opinion of the Executive Committee, a conflict of interest exists.

E. The Executive Committee may fill vacancies occurring between annual General membership meetings. The term of office for those so appointed shall end at the next regular elections meeting.

Article 9 – COMMITTEES

A. The Executive Committee shall appoint a Nominating Committee prior to the yearly General membership meeting for the purpose of nominating candidates for Officer and At-Large members completing a term of office. Members of the Nominating Committee shall not be members of the Executive Committee. The Nominating Committee shall consist of at least three members in good standing.

B. Ad-hoc committees may be appointed by the Executive Committee as needed to serve the purposes of the organization. The Chair of an Ad-hoc committee shall be named by the Executive Committee and shall be charged with leading the committee and reporting to the Executive Committee as needed.

ARTICLE 10 – WEBSITE

A website administrator shall be appointed by the Executive Committee and shall regularly report to the Executive Committee regarding posts and comments and website activity. Website statements on behalf of the organization shall be approved in advance by the Executive Committee. The address for the website is **madison-forward.com**

ARTICLE 11 – BYLAWS REVISION

These bylaws may be revised upon a motion by the Executive Committee, and approval by a majority of members present at the next General membership meeting. Bylaws revisions shall be submitted to the membership for review at least 30 days before a vote for approval.

Revised: September 23, 2026